

JAYA ONE MANAGEMENT CORPORATION
NOTICE OF 2nd ANNUAL GENERAL MEETING

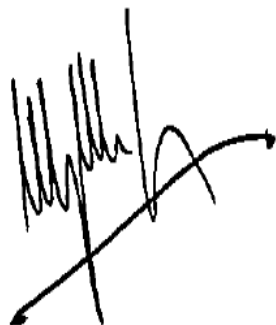
Notice of business to discuss at the 2nd Annual General Meeting of Jaya One Management Corporation to be held on Friday, 26th January 2018 at 10.00am at The Residence, Function Room, Level 8, Jaya One.

AGENDA

1	Opening Address by Chairman
2	Confirmation of Minutes of the 1 st AGM of Jaya One Management Corporation held on 8 th October 2016.
3	Presentation of Annual Report: i. Operational Highlights ii. Presentation and Adoption of the Audited Financial Statement for the year ended 31 st December 2016. - Unaudited management accounts up to the period of 30/09/2017
4	Presentation of Sinking Fund up to September 2017.
5	Presentation of the insurances effected under Jaya One Management Corporation 2016.
6	Re-election of Jaya One Management Corporation committee for Commercial and Residences.
7	Motion 1: To approve budget for 2018. For details, please refer page 9 of the Annual Report.
8	Motion 2: To approve Options of source of funding for fire insurance and sewerage contributions. <u>OPTION 1</u> - Maintain present practice and bill separately to members <u>OPTION 2</u> - To incorporate into service charge whereby the service charge will be increased. For details, please refer to Motion 2 Paper.
9	Motion 3: To transfer Sinking Fund to offset losses incurred in Financial Year Ended 31 December 2016 amounting RM966,464.
10	Any other matters - Disclosure of Capital Expenditure (CAPEX) PLAN for 2018.

Dated this 4th January 2018

BY ORDER OF THE JAYA ONE MANAGEMENT CORPORATION

A handwritten signature in black ink, consisting of several vertical strokes followed by a large, sweeping flourish that extends to the right and then curves back down.

**The Secretary
Jaya One Management Corporation**

IMPORTANT REMINDERS

1. Please bring along your N.R.I.C./Passport or a certified true copy thereof for verification purposes for entitlement to vote at the 2nd AGM of the Jaya One Management Corporation.
2. If you are appointing a proxy to attend the meeting, kindly complete in full the Proxy Form and submit the same to the Management Office at JAYA ONE before 12.00pm on Wednesday, 24th January 2018 for verification. Any Proxy Form submitted after the said deadline may not be accepted.
3. If you are nominating a candidate to be elected to the Jaya One Management Corporation Committee, kindly complete in full the Nomination Form and submit the same to the Management Office at JAYA ONE before 12.00pm on Wednesday, 24th January 2018.
4. If you are a registered parcel proprietor with outstanding arrears owed to the Management Fund, you are advised to settle such arrears immediately in order to be entitled to vote and to be elected to hold office at the meeting.
5. If you should have any dispute whatsoever regarding your entitlement to vote at the Meeting, you should immediately contact the Management Office for clarification and/or rectification before 12.00pm on Wednesday, 24th January 2018.

Notes:

The following provisions of the Building and Common Property Act 2007 shall apply:-

1. No parcel proprietor shall be entitled to vote and to be elected to hold office at a general meeting unless the parcel proprietor has duly and fully settled all outstanding arrears in respect of his/her parcel as at 31st December 2017.
2. A resolution at the 2nd AGM of the Jaya One Management Corporation shall be decided on a show of hands only.
3. Co-proprietors shall not be entitled to vote except by way of a jointly appointed proxy.
4. In the case of an equality of votes, the Chairman of the meeting shall be entitled to a casting vote.
5. Each proprietor or co-proprietor who has sold and transferred his parcel or his interest in his parcel, as the case may be, should at once hand this Notice to the transferee to whom the sale and transfer was effected. Without prejudice to any of the above notes, the transferee or his proxy, as the case may be, shall not be entitled to attend and/or vote at the meeting unless reasonable evidence showing that the transferee is for the time being the registered proprietor of the said parcel has been produced to the Management Office prior to the meeting.
6. Quorum at the 2nd AGM of the Jaya One Management Corporation: One quarter of the persons entitled to vote shall constitute a quorum at a general meeting. If within half an hour after the time appointed for the general meeting, a quorum is not present, the meeting shall proceed with members present as constituting the quorum.