

General Application Form

PLEASE COMPLETE ALL SECTIONS USING BLOCK LETTERS AND/OR TICK BOXES WHERE APPLICABLE

This General Application Form is to be read in conjunction with the annexed Terms and Conditions.

Consumer/Owner/Tenant Information

Application Date: ____ (DD) / ____ (MM) / ____ (YYYY)

Commencement Date: ____ (DD) / ____ (MM) / ____ (YYYY)

Unit No.:		
Name of Consumer/Owner/Tenant :		
IC No./Passport No.:		
Name/ Company Name & Registered Address:		Mailing / Correspondence Address:
Postcode:	City:	State:
Type of Business:		Business Registration Number:
Telephone Number:		Mobile Number:
Email Address:	Tenancy Expiration:	Services Commencement Date:
Premise Status: <input type="checkbox"/> Own <input type="checkbox"/> Rent <input type="checkbox"/> Others		
Type of Premise: <input type="checkbox"/> Offices <input type="checkbox"/> Retail <input type="checkbox"/> Residential <input type="checkbox"/> Others, please specify _____		
Contact Person Regarding Account:		
Name:		Position:
Telephone Number:		Mobile Number:
Fax Number:		Email Address:

<u>Type of Service Applied for:</u>	
<input type="checkbox"/> Chilled Water Supply by Tetap Tiara Sdn Bhd	<input type="checkbox"/> Change of Ownership/Tenancy Account/Transfer of Special Service Charge by Jaya One Management Corporation
<input type="checkbox"/> Water Supply by Jaya One Management Corporation	<input type="checkbox"/> Access Card by Jaya One Management Corporation
<input type="checkbox"/> Electricity Supply by Jaya One Management Sdn Bhd	
<input type="checkbox"/> Change of Ownership/Tenancy Account/Transfer of Sewerage by Jaya One Management Corporation	
<i>The Service Providers mentioned here (if applicable) shall be collectively referred to as 'Service Providers'</i>	

Landlord Information *(if applicant is an owner, please disregard this section)*

Name of Individuals :		
IC No./Passport No.:		
Name/ Company Name & Registered Address:		
Postcode:	City:	State:
Type of Business:		Business Registration Number:
Telephone Number:		Mobile Number:
Email Address:		
Contact Person Regarding Account:		
Name:	Position:	
Telephone Number:	Mobile Number:	
Fax Number:	Email Address:	

<p>Applicant's Signature:</p> <p>I /We _____ hereby acknowledge that all information given are true and the 'Service Providers' have the right to take any action against me/us if the information given are false.</p> <p>Signed: Company Stamp:</p> <p>Date:</p>

REQUIRED DOCUMENTS (MUST BE CERTIFIED TRUE COPY)

- NRIC or passport of proprietors, partners or directors
- Business Registration Certificate
- Forms D and B in the case of sole proprietor or partnership
- Form 49 and 9 or Form 49 and 13 in the case of a company
- Form 79 or 80 or 83 or 83A for non-Malaysian company
- Any other relevant documents as may be required

ADDITIONAL INFORMATION: to be submitted by contractor upon completion of Fit-Out/Renovation Works

- Form G and H
- As-Built Drawings (Single Line Diagram, Load Declaration List, and electrical layout duly endorsed by a professional electrical engineer (for 100A and above)
- Wireman's Certification
- Installation Test Certificate

*Jaya One Management Sdn Bhd reserves the right to request further documents and additional information

OCCUPANT INFORMATION FORM				
*Information Update: <input type="checkbox"/> New Information <input type="checkbox"/> Update Information	*Type of Applicant: <input type="checkbox"/> Owner <input type="checkbox"/> Tenant	Type of Unit*: <input type="checkbox"/> Retail <input type="checkbox"/> Office	Unit No*: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	Submission Date*:

(*) indicates required field. Please submit to our fit-out department two (2) weeks before your unit completion date.

OCCUPANT'S INFORMATION	
Company Name*	
Trading Name*	
Nature of Business*	
Contact Person*	Name*: Mobile*:
Company Telephone*:	Company Fax*:
Contact Person's Email*	
Date of Commencement of Business*	
Emergency Contact (in case of any emergency, the Management will contact the following after business operation hour:	
1 st Contact Person Name:	Mobile:
2 nd Contact Person Name:	Mobile:
INFO FOR PUBLISHING IN JAYA ONE WEBSITE/DIRECTORY	
Company/Trading Name* (in BLOCKS)	
Person to call for bookings/enquiries on outlet product/services*	Name* Mobile (if any)*
Company Telephone*	Company Fax*
Company Email	
Website Address	
Operational Hours	
Description of Business (50 words or less)	
I/We hereby confirm that the above information is correct and complete.	
FOR JAYA ONE MANAGEMENT CORPORATION	
Signed _____ Name: Designation:	Company Stamp _____ Company Name: Date:
Signed _____ Received by: Date:	

OCCUPANT INFORMATION FORM (cont'd..)

FOR OFFICE USE ONLY

<p>For Office Unit - Lift Lobby Directory Label Printing</p> <p>RM _____ (Cash / Cheque No: _____)</p>	<p>Lift Lobby Directory Printing Fee: RM120.00 per label (ONE-OFF payment, excl. GST) for Phase 1.</p> <p>RM130.00 per label (ONE-OFF payment, excl. GST) for Phase 3.</p> <p>*Number of directory boards at each block is different. Please check the Fit Out Guide for more details.</p>
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<p>From: Fit-Out Department (FOD) – Name: _____</p>	<p><u>Acknowledge Receipt</u></p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 25%; text-align: center;">Signature</th> <th style="width: 25%; text-align: center;">Name</th> <th style="width: 10%; text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p>To:</p> <p><input type="checkbox"/> Car Park Management</p> <p><input type="checkbox"/> Customer Service Department</p> <p><input type="checkbox"/> Customer Accounts Services Hub (CASH)</p> <p><input type="checkbox"/> MARCOM Department</p> <p><input type="checkbox"/> Security Department</p> </td> <td style="text-align: center; vertical-align: top;"> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> </td> <td style="text-align: center; vertical-align: top;"> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> </td> <td style="text-align: center; vertical-align: top;"> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> </td> </tr> </tbody> </table>		Signature	Name	Date	<p>To:</p> <p><input type="checkbox"/> Car Park Management</p> <p><input type="checkbox"/> Customer Service Department</p> <p><input type="checkbox"/> Customer Accounts Services Hub (CASH)</p> <p><input type="checkbox"/> MARCOM Department</p> <p><input type="checkbox"/> Security Department</p>	<p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p>	<p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p>	<p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p> <p>_____ / _____ / _____</p>
	Signature	Name	Date						
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Tetap Tiara Sdn Bhd (642033-U)
 33-7, Block C, the Suites, Jaya One,
 No.72A, Jalan Universiti,
 46200 Petaling Jaya
 Selangor Darul Ehsan
 Tel: 03-7957 4933 Fax: 03-7957 4223

CHILLED WATER SUPPLY APPLICATION BY TETAP TIARA SDN BHD (“TTSB”)

Terms and Conditions

TTSB CHILLED WATER SUPPLY TARIFF & CHARGES LIST

The charges for chilled water to be supplied by TTSB to any premises as measured by the BTU Meter and calculated by reference to the value of units consumed shall payable in accordance with the provisions contained below:-

TARIFF	RATES
For overall monthly consumption per month	RM0.22 per kWh

* Tetap Tiara Sdn Bhd reserves the right to review the tariff every six (6) months or when deem necessary.

PAYMENT OF CHARGES: Bills

All accounts for the supply of chilled water are due for payment within thirty (30) calendar days from the date of the bill. In the event of any late payments, a penalty at the rate of 12% per annum shall be calculated and imposed for each and every calendar day or part of a day for any such period of late payments.

PAYMENT METHODS

- Cash or Cheque
**Cheque is made payable to “Tetap Tiara Sdn Bhd”*
- Internet Banking
**CIMB A/C no.: 8600-620260*

Monthly Charges	Security Deposit & Meter Deposit	Connection Charge
Tariff is at RM0.22 per kWh	<input type="checkbox"/> RM1,000 paid on _____	<input type="checkbox"/> RM50 paid on _____

CHILLED WATER SUPPLY APPLICATION (cont'd)

DECLARATION

1. I/We declare that all information provided by myself/ourselves in this application form is true and accurate as the date stated in "Application Date". Tetap Tiara Sdn Bhd and/or its operator shall have the right to take any action against me/us if the information given is false
2. I/We agree to be bound by the Terms and Conditions for Supplying Chilled Water (Air Cond) stated below and also in the attachment including any amendments or modifications made thereto, in relation to my/our application herein for supply of chilled water by Tetap Tiara Sdn Bhd:
 - i. I/We, the consumer to bear the cost to change or perform any works related to chilled water supply within the unit.
 - ii. One (1) sub meter is provided and will be maintained by Tetap Tiara Sdn Bhd.
 - iii. I/We, the consumer shall bear the cost of chilled water deposit.
 - iv. All bills rendered by Tetap Tiara Sdn Bhd to the consumer shall be paid by me/us, the consumer within the stipulated period. In the event I/We, the consumer fail to pay the bills rendered by the Tetap Tiara Sdn Bhd, Tetap Tiara Sdn Bhd shall have the right to disconnect the supply of chilled water to the Consumer at the premise.
 - v. All accounts for the supply of chilled water are due for payment within thirty (30) calendar days from the date of the bill. In the event of any late payments, a penalty at the rate of 12% per annum shall be calculated and imposed for each and every calendar day or part of a day for any such period of late payments.
 - vi. No tapping and tampering is allowed before the sub-meter.
 - vii. Tetap Tiara Sdn Bhd will have the right to access the relevant area of the Demised Premise at any hour for the purpose of carrying out maintenance works from time to time and to inspect the relevant installations, extensions or modifications of any equipment that are connected to the sub meter by the Consumer to determine whether such installations, extensions or modifications are done in accordance with the approvals from the relevant authorities.
 - viii. I/We, the consumer and landlord shall jointly and/or severally indemnify and save Tetap Tiara Sdn Bhd harmless from and against any and all claims (including cost and expense of defending against such claims), arising or allege to arise from any accidents, negligence or wrongful act of whatsoever nature by the Consumer in respect of the installation or connect to the unit in respect of the chilled water supply services.
 - ix. Tetap Tiara Sdn Bhd shall not be liable for any failure or shortage in the chilled water supply if such failure or shortage is delayed or prevented by acts of god, strike, riot, commotion war or any other circumstances beyond the control of Tetap Tiara Sdn Bhd.
 - x. I/We, the consumer agree to assist Tetap Tiara Sdn Bhd to obtain the landlord's permission to connect the supply to the said premise and to the consumer, written clearly owner's responsibility to ensure no outstanding before moving out.
3. I/We, the consumer and landlord hereby declare that I/we require chilled water supply for use at unit as stated herein. I/We, the consumer and landlord agree that chilled water supplied by Tetap Tiara Sdn Bhd based on my/our application herein shall be chargeable at the rate as stated in the "Tariff and Charges for Chilled Water Supply" as the same may be amended from time to time. I/we, the consumer shall be fully responsible for all payments due in respect of such supply of chilled water. I/We, the landlord agree that the utilities deposit collected from the consumer shall be use for all payment due (if existing) in respect of such supply of chilled water upon the consumer moving out from the premise. I/We, the consumer and landlord agree that in the event of such payments due is exceed the utilities deposit collected, the exceed due shall solely bore by the consumer.
4. I/We, the consumer and landlord acknowledge and agree that Tetap Tiara Sdn Bhd may collect, use and disclose to any third party any and all particulars relating to my/our personal information for the purpose of (i) providing the requested services; (ii) billing and account management (including debt collection or recovery); and (iii) complying with all applicable laws and regulations, and/or business requirements.
5. The Tetap Tiara Sdn Bhd reserves the right to alter or amend any of the terms and conditions at its sole discretion without prior notice.

Date of Supply Required: ____ (DD) / ____ (MM) / _____ (YYYY)

<p>*Consumer's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above.</p> <p>Signed : Date of Application : Company Stamp :</p>	<p>*Landlord's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above</p> <p>Signed : Date of Application : Company Stamp :</p>
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CHILLED WATER SUPPLY APPLICATION (cont'd)

FOR TETAP TIARA SDN BHD'S USE ONLY

Meter Serial No:		Meter Reading:	
Recorded By:			
Date:			
Connection Date: ____ (DD) / ____ (MM) / _____ (YYYY)			

Remarks:

Signed for and on behalf of Tetap Tiara Sdn Bhd

Name: _____ Date: _____

Jaya One Management Corporation
 89-P2, Block H, the Suites, Jaya One,
 No.72A, Jalan Universiti,
 46200 Petaling Jaya
 Selangor Darul Ehsan
 Tel: 03-7957 4933 Fax: 03-7957 4223

WATER SUPPLY APPLICATION

Terms and Conditions

- 1) I/We the consumer and landlord hereby declare that all information provided by myself/ourselves in this application form is true and accurate as the date stated "Application Date". Jaya One Management shall have the right to take any action against me/us if the information given is false.
- 2) I/We, the consumer and landlord declare that I/We require water supply for use at premise.
- 3) I/We, the consumer to bear the cost to change or perform any plumbing and drainage work within the unit.
- 4) One (1) sub meter is provided and will be maintained by Jaya One Management Corporation.
- 5) I/We, the consumer shall bear the cost of the following to "Jaya One Management Corporation":
 - a) Water deposit: Residence & Offices : RM 500.00 Retail Non F&B: RM500.00 Retail F&B: RM1,500.00
 - b) Stamping Fee of RM10.00
 - c) Connecting Fee of RM31.80 (inclusive 6% GST)
- 6) I/We, the consumer agree to assist Jaya One Management Corporation to obtain the landlord's permission to connect the supply to the said premise and to bill to the consumer, written clearly owner's responsibility to ensure no outstanding before moving out.
- 7) All bills rendered by Jaya One Management Corporation to the Consumer shall be paid by the Consumer within the stipulated period. In the event the Consumer fails to pay the bills rendered by the Jaya One Management Corporation, Jaya One Management Corporation shall have the right to disconnect the supply of water to the Consumer at the premise. A reconnection fee of RM 53.00 (inclusive 6% GST) per unit will be charged for the reconnection of water supply to the Parcel.
- 8) All accounts for the supply of water are due for payment within thirty (30) calendar days from the date of the bill. In the event of any late payments, a penalty at the rate of 10% per annum shall be calculated and imposed for each and every calendar day or part of a day for any such period of late payments
- 9) No tapping and tampering is allowed before the sub-meter.
- 10) I/we, the consumer shall be fully responsible for all payments due in respect of such supply of water.
- 11) I/We, the landlord agree that the utilities deposit collected from the consumer shall be use for all payment due and/or penalties (if existing) in respect of such supply of electricity upon the consumer moving out from the premise.
- 12) I/We, the consumer and landlord agree that in the event of such payments and/or penalties due is exceed the utilities deposit collected, such exceed due shall solely bore by the consumer.
- 13) Jaya One Management Corporation will have the right to access the relevant area of the Demised Premise at any hour for the purpose of carrying out maintenance works from time to time and to inspect the relevant installations, extensions or modifications of any equipment that are connected to the sub meter by the Consumer to determine whether such installations, extensions or modifications are done in accordance with the approvals from the relevant authorities.
- 14) I/We, the consumer and landlord shall jointly and/or severally indemnify and save Jaya One Management Corporation harmless from and against any and all claims (including cost and expense of defending against such claims), arising or allege to arise from any accidents, negligence or wrongful act of whatsoever nature by the Consumer in respect of the installation or connect to the unit in respect of the water supply services.
- 15) Jaya One Management Corporation shall not be liable for any failure or shortage in the water supply if such failure or shortage is delayed or prevented by acts of god, strike, riot, commotion war or any other circumstances beyond the control of Jaya One Management Corporation.
- 16) I/We, the consumer acknowledge and agree that Jaya One Management Corporation may collect, use and disclose to any third party any and all particulars relating to my/our personal information for the purposes of (i) providing the requested services (ii) billing and account management (including debt collection or recovery; (iii) complying with all applicable laws and regulations, and/or business requirements.
- 17) The management corporation reserves the right to alter or amend any of the terms and conditions at its sole discretion without prior notice.

WATER SUPPLY APPLICATION (cont'd)

<p>*Consumer's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above.</p> <p>Signed : Date of Application : Company Stamp :</p>	<p>*Landlord's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above</p> <p>Signed : Date of Application : Company Stamp :</p>
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JAYA ONE MANAGEMENT CORPORATION (FOR OFFICE USE ONLY)		
Form Submission Date: _____(DD) _____(MM)_____ (YYYY) Received by:	Water Meter No:	
	Water Meter Reading: as of date:_____	
Received by Customer Accounts Services Hub (CASH):		
Name:	Date:	

Jaya One Management Sdn Bhd (693795-P)
89-P2, Block H, the Suites, Jaya One,
No.72A, Jalan Universiti,
46200 Petaling Jaya
Selangor Darul Ehsan
Tel: 03-7957 4933 Fax: 03-7957 4223

ELECTRICITY SUPPLY APPLICATION BY JAYA ONE MANAGEMENT SDN BHD ('JOMSB')

Terms and Conditions

1. Payment mode: Either by cash, online transfer or cheque. Cheque is to be made payable to “Jaya One Management Sdn Bhd”.
2. IMPORTANT TO TAKE NOTE: The Electricity Bill will be sent to your address in Jaya One.
3. Jaya One Management Sdn Bhd reserves the right to review the tariff every six (6) months or when deemed necessary.

DECLARATION

1. Electricity Supply Application Form

I/We, the consumer and landlord declare that all information provided by myself/ourselves in this application form is true and accurate as the date stated in “Application Date”. Jaya One Management Sdn Bhd shall have the right to take any action against me/us if the information given is false

2. Terms & Conditions of Supplying Electricity

- (i) I/We, the consumer and landlord hereby declare that I/we require electricity supply for use at premise.
- (ii) I/We, the consumer and landlord agree that electricity supplied by Jaya One Management Sdn Bhd based on my/our application herein shall be chargeable at the rate of tariff as stated in the JOMSB Electricity Tariff and Charges List as the same may be amended from time to time.
- (iii) I/We, the consumer and landlord declare that no tapping and tampering is allowed before sub-meter.
- (iv) I/We, the consumer agree to assist Jaya One Management Sdn Bhd to obtain the landlord’s permission to connect the supply to the said premise and to bill to the consumer, written clearly owner’s responsibility to ensure no outstanding before moving out.
- (v) I/we, the consumer shall be fully responsible for all payments due in respect of such supply of electricity.
- (vi) I/We, the landlord agree that the utilities deposit collected from the consumer shall be use for all payment due and/or penalties (if existing) in respect of such supply of electricity upon the consumer moving out from the premise.
- (vii) I/We, the consumer and landlord agree that in the event of such payments and/or penalties due is exceed the utilities deposit collected, such exceed due shall solely bore by the consumer.
- (viii) I/We, the consumer and landlord shall jointly and or severally to indemnify and save Jaya One Management Sdn Bhd harmless from and against any and all claims (including cost and expense of defending against such claims), arising or allege to arise from any accidents, negligence or wrongful act of whatsoever nature by the me/us in respect of the installation or connect to the unit in respect of the electricity supply services.
- (ix) Jaya One Management Sdn Bhd shall not be liable for any failure or shortage in the electricity supply if such failure or shortage is delayed or prevented by acts of god, strike, riot, commotion war or any other circumstances beyond the control of Jaya One Management Sdn Bhd.
- (x) I/We, the consumer and landlord further agree to be bound by the terms and conditions including any amendments or modifications made thereto, in relation to my/our application herein for supply of electricity by Jaya One Management Sdn Bhd.
- (xi) I/We, the consumer and landlord acknowledge and agree that Jaya One Management Sdn Bhd may collect, use and disclose to any third party any and all particulars relating to my/our personal information for the purpose of (i) providing the requested services; (ii) billing and account management (including debt collection or recovery); and (iii) complying with all applicable laws and regulations, and/or business requirements.
- (xii) The Service Provider reserves the right to alter or amend any of the terms and conditions at its sole discretion without prior notice.
- (xiii) The Service Provider reserve all rights to increase the deposit from time to time.
- (xiv) All accounts for the supply of electricity are due for payment within thirty (30) calendar days from the date of the bill. In the event of any late payments, a penalty at the rate of 10% per annum shall be calculated and imposed for each and every calendar day or part of a day for any such period of late payments

ELECTRICITY SUPPLY APPLICATION (cont'd)

Date of Supply Required: _____ (DD) / _____ (MM) / _____ (YYYY)

<p>*Consumer's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above.</p> <p>Signed : Date of Application : Company Stamp :</p>	<p>*Landlord's Declaration:</p> <p>I /We _____ hereby confirm that I have read and agree with the terms and conditions stated above</p> <p>Signed : Date of Application : Company Stamp :</p>
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FOR JAYA ONE MANAGEMENT SDN BHD'S USE ONLY

Total Connected Load (kW):		Maximum Demand (kW)	
Meter Serial No:		Meter Reading:	
Recorded By:		Date:	
Connection Date: _____ (DD) / _____ (MM) / _____ (YYYY)			

Remarks:

Signed for and on behalf of Jaya One Management Sdn Bhd:

Name: _____ Date: _____

CHANGE OF OWNERSHIP/TENANY ACCOUNT/TRANSFER OF SEWERAGE
(cont'd)

JAYA ONE MANAGEMENT CORPORATION (FOR OFFICE USE ONLY)	
Form Submission Date: _____(DD) _____ (MM) _____(YYYY)	
Received by:	
Received by Customer Accounts Services Hub (CASH):	
Name:	Date:

TRANSFER FORM FOR SPECIAL SERVICE CHARGES / OR CHANGE OF CONSUMER (FROM OWNER TO TENANT)

* indicates "Required" field to fill in

Rev.1

DATE OF APPLICATION:
DATE OF COMMENCEMENT:

<p><u>Terms and Conditions</u></p> <ol style="list-style-type: none"> 1) That Party A (Owner) agrees to transfer the responsibility of payment for Special Service Charges to Party B (Consumer / Tenant). 2) Special Service Charges rate: RM 0.25 per square feet of the demised premise area 3) That Party B (Consumer / Tenant) agrees to accept the transfer and pay for Special Service Charges to Jaya One Management Corporation (herein referred to as the Management Corporation), from the effective commencement date. 4) That the Special Service Charges payable shall be for the provision of services relating to the collection and disposal of garbage/refuse/waste and the installation and maintenance of the common exhaust duct/fan and the maintenance of the common sewerage line & Grease Interceptor System outside the parcel. 5) That the Consumer shall pay the Special Service Charges within fourteen (14) calendar days from the date of the bill. In the event of any late payments, a penalty at the rate of 10% per annum shall be calculated and imposed for each and every calendar day or part of a day for any such period of late payments. 6) That the Management Corporation reserves the right to amend or vary the Special Service Charges from time to time. 7) That in the event of any arrears, the Management Corporation shall reserve the right to interrupt or disrupt services provided under clause 3 including disrupting of water services. 8) Jaya One Management Corporation shall not be liable for any failure to provide the services if such delayed are prevented by acts of god, strike, riot, commotion war or any other circumstances beyond the control of Jaya One Management Corporation. 9) That this transfer of responsibility from Party A to Party B, constitute as an assignment under Party B to pay the Special Service Charges but the ownership and liability shall remain with Party A, in event of any arrears incurred by Party B. 10) Consumer acknowledges and agrees that Jaya One Management Corporation may collect, use and disclose to any third party any and all particulars relating to my/our personal information for the purposes of (i) providing the requested services (ii) billing and account management (including debt collection or recovery; (iii) complying with all applicable laws and regulations, and business requirements. 11) The Management Corporation reserves the right to alter or amend any of the terms and conditions at its sole discretion without prior notice.

<p>PARTY A: OWNER OF LOT NO _____</p> <p>I /We _____, hereby confirm that I/ we have read and agree with the terms and conditions stated above.</p> <p>Signed : Date of Application : Company Stamp :</p>	<p>PARTY B: CONSUMER / TENANT OF LOT NO _____</p> <p>I /We _____, hereby confirm that I have read and agree with the terms and conditions stated above</p> <p>Signed : Date of Application : Company Stamp :</p>
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Jaya One Management Corporation
 89-P2, Block H, the Suites, Jaya One,
 No.72A, Jalan Universiti,
 46200 Petaling Jaya
 Selangor Darul Ehsan
 Tel: 03-7957 4933 Fax: 03-7957 4223

*Types of Application	
<input type="checkbox"/> New	<input type="checkbox"/> Lost Card Replacement
	<input type="checkbox"/> Damaged Card Replacement
No. of Card(s): []	

ACCESS CARD APPLICATION

TYPE OF CONDOMINIUM - Tick One (✓) according to the condominium you stay in (For NEW application only):

Tick (✓)	Type of Condominium	Entitlement of Card (Full Access)	Tick (✓)	Additional Entitlement of Card (Limited Access)
<input type="checkbox"/>	One-Bedroom Condominium	1 card	<input type="checkbox"/>	1 card
<input type="checkbox"/>	Two-Bedroom Condominium	2 cards	<input type="checkbox"/>	2 cards
<input type="checkbox"/>	Three-Bedroom Condominium	3 cards	<input type="checkbox"/>	3 cards

*Full access – Access to Car Park & Access for Security Doors of The Residences

*Limited Access – Access for Security Doors of The Residences only

DETAILS OF ACCESS CARD HOLDER

Card Type	No	Name	IC No./Passport No.	Vehicle Reg No.	Vehicle Brand & Model	Vehicle Colour	For Management to fill in:		
							Access Card Serial No		Car Park Lot No.
							New	Old	
Full Access	1								
	2								
	3								
Limited Access	1								
	2								
	3								

Terms & Conditions:

- Access Card Deposit – RM100 each card (refundable upon completion of moving out)
- Lost/Permanently Damaged Card Replacement – penalty of RM50 each card (non-refundable) and forfeiture of deposit on each card. There will be a further penalty for repetition of losing or damaging the access card. Refer to The Residences: House Rules & By Laws for further details.
- Processing Period: Five (5) working days subject to completeness of information submitted.
- This application form must be **enclosed** with Resident Information Form (Owner/Tenant), Cover Page of Tenancy Agreement, and Consent Letter from Owner except application for lost/damaged card replacement.
- Access card to be returned to the Management upon moving out.
- I fully understand that the number of card that I am entitled to has already been assigned and is according to the type of condominium I am staying in.
- I fully understand that the access card deposit is only refundable upon returning the card to the Management in good condition and I agree that the Management reserves the right to forfeit the deposit if the returned card is in bad condition except for fair wear and tear condition. For avoidance of doubt, fair wear and tear condition is after 12 months.
- I fully understand that I will be solely responsible for the safekeeping of the access card issued to me. Any misplaced/lost/permanently damaged access card must be reported to the Management. A penalty charge of RM50.00 each card will be imposed on me. I also fully understand that there will be a further penalty for repetition of losing or damaging the access card and I have read the clause 3.4 stated in The Residences: House Rules & By Laws.
- The Management reserves the right to alter or amend any of the terms and conditions at its sole discretion without prior notice.

Applicant's Declaration's

I _____ hereby confirm that the above information is true, correct and complete. I hereby also confirm that I have read and agree with the terms and conditions stated above.

Signed:

Date:

FOR OFFICE USE ONLY		Acknowledgement by Applicant Upon Receipt of Card(s):
<p>1. Form Submission Date: _____(DD) _____(MM) _____(YYYY)</p> <p>Time: _____</p> <p>Amount of Deposit/Penalty Received: RM _____</p> <p>Received by: _____ Name: _____</p>	<p>3. Security Department</p> <p>Remarks:</p> <p>Approved by:</p> <p>Name: _____</p> <p>Date: _____(DD) _____(MM) _____(YYYY)</p>	
<p>2. Acknowledgement by Customer Accounts Services Hub (CASH):</p> <p>Name: _____ Date: _____</p> <p><input type="checkbox"/> Settled all outstanding <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Direct Transfer</p> <p>Signed: _____ Official Receipt No: _____</p>		<p>Signed:</p> <p>Date</p>

FILE NO.: JOMC / CASH / 2018 / / /